

Plasterdown Grouped Parish Council

Email: clerk@plasterdownparishcouncil.gov.uk

www.plasterdownparishcouncil.gov.uk

7th May 2025

You are hereby summoned to attend the **Annual General Meeting** of the **Plasterdown Grouped Parish Council** to be held on **Wednesday 13th May 2025 at 7.45 pm at Whitchurch Community Hall** for the purpose of transacting the business detailed below.

Caroline Metcalf

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Parish Clerk

AGENDA

1. To elect a Chair and receive the Chair's declaration of acceptance of office.
2. Apologies.
3. Public Question Time.
4. To elect a Vice-Chair and receive the Vice-Chair's declaration of acceptance of office.
5. Declarations of interest.
6. Approval of the minutes of Council meeting held on 15th April 2026.
7. Receive updates from the Borough and County Councillors.
8. Consent to Receive Agendas by Email.
9. Appointment of the HR and Planning Committee Members.
10. Appointment of Whitchurch Down Consultative Group Representatives.
11. Previous matters arising from the minutes not listed as separate items on this agenda –
 - Boundary Stones and Ward Bridge Update.
 - Update on restoration of 1843 Whitchurch Parish Map.
12. Reports from Other Organisations (Including Dartmoor National Park Authority and Whitchurch Community Hall)
13. Update on Broadband within the Parish.
14. Confirm Council meeting dates - June 2026 to May 2027.
15. To receive the Internal Audit Report for 2025-26.
16. To approve and sign the Certificate of Exemption – AGAR 2025-26.
17. To approve and sign the Annual Governance Statement 2025-26.
18. To approve and sign the Accounting Statements. 2025-26.
19. To approve and sign the Bank Reconciliation ending 31st March 2026.
20. To note the dates of the Exercise of Public Rights as Thursday 4th June 2026 to Wednesday 15th July 2026.
21. To note the Statement of Variances for 2025-26.
22. Planning Matters to consider:
 - Dartmoor 144/26 - Erection of General Purpose Agricultural Building at Taviton Farm, Mount Tavy Road, PL19 9JL
23. Approve Invoices for Payment.
 - DM Payroll Services - £120
 - Clerk's salary – £203.90
 - HMRC ending 5 June 2026 - £44.40
 - Whitchurch Community Hall (April 2026) – £34
 - Zurich Insurance - £481
 - Penny Clapham (Internal Auditor) - £87.55
24. Items raised by Councillors (for information/ brief updates only. No decisions can be made).
25. Correspondence.
26. Agenda items for the Council Meeting to be held on 10th June 2026 at 7 pm at Whitchurch Community Hall.

ALL MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND